February 10, 2026

Re: **2026-2031 Janitorial Services for Bath Office in Steuben County- IFB FL 022426**

Questions and Answers:

Below is a compilation of the questions received for this bid. Questions that were repeated, or of a recurring nature, were consolidated. Thank you very much for your interest.

1. **Is there a mandatory site visit? Are there any additional addenda or deadlines?**

   Answer: Site visits are optional and are to be made by appointment only. Arrangements can be made by contacting the site manager, Tammy Warren at Bath Office: 607-776-9800 ext. 102, State Cell: 585-363-3193, email tammy.k.warren@opwdd.ny.gov. Please refer to IFB, Qualifications & Scope of Work, page 19, part 20 for further details.

   There are no additional addenda at this time. All deadlines for this procurement can be found in the IFB, page 3, section 3. Timetable of Proposal Due Dates.

2. **What is the awarded contract amount for the previous or current contractor for the Bath Office? Can the name of the previously awarded bidder and the copy of the previous or current contract be shared?**

   Answer: This procurement is in a restrictive period; such records will not be provided and are exempt from FOIL until the contract(s) resulting from this IFB are fully executed.

3. **Can you provide the address for the location of cleaning services?**

   Answer: The Finger Lakes DDSOO Bath Office is located at 6666 County Route 11, Suite 4, Bath, NY 14810.

4. **During our site visit, we were told that OPWDD has trash can liners, paper towels and toilet paper, but the contractor will need to supply hand soap. This is different from what is listed in the scope of work. Please provide clarification.**

   Answer**:** The Contractor will, unless otherwise specified, furnish all necessary materials, equipment, and supplies required and/or so specified to accomplish the work described in this contract. Please refer to IFB, page 19, Qualifications & Scope of Work, part 13 for further details.

Respectfully,

Katelyn Johnson, CMS 1
Contract Management Unit
(845) 877-6821 Ext. 3411
(845) 877-3044 (fax)
Katelyn.x.johnson@opwdd.ny.gov