NEW YORK STATE OF OPPORTUNITY. | Office for People With Developmental Disabilities

KATHY HOCHUL
Governor

WILLOW BAER
Acting Commissioner

September 26, 2024

Re: 2025-2030 Ceiling Track and Therapeutic Tub Equipment Inspections with Preventative Maintenance and Repair Service in Cattaraugus, Chautauqua, Erie, Genesee, Niagara, and Orleans Counties – IFB WN 102224

Questions and Answers:

1. **Question**: How many locations are there?

   Answer: There are 56 total sites included in Exhibit A – Site Listing and Equipment Information, not including the 12 Temporarily Suspended Homes. (Some locations require preventative maintenance and repair service for both ceiling track and therapeutic tub equipment, some locations have only ceiling track or therapeutic tub equipment.) Please see IFB WN 102224, pages 26-32, Qualifications & Scope of Work, Exhibit A – Site Listing and Equipment Information for the current list of locations and equipment.

2. **Question**: Are the locations provided accurate?

   Answer: Yes, the locations listed in Exhibit A – Site Listing and Equipment Information are up to date.

3. **Question**: What are the prevailing wage details?

   Answer: As stated in IFB WN 102224, page 24, Qualifications & Scope of Work, II. Accounting, B. Prevailing Wages: The PRC number for this contract is 2024008692.

   For additional information on prevailing wages, contractors may contact the Department of Labor. https://dol.ny.gov/public-work-and-prevailing-wage

4. **Question**: Will the travel time (to, from, and between sites) for Hourly Labor Rate for Repairs be paid at non-prevailing wages?

   Answer: As stated in IFB WN 102224, page 23, I. Services Required, E. Work Hours, 4.: The Hourly Labor Rate for Repairs is to include the cost of furnishing all said services, **travel time**, **mileage**, and all other ancillary costs to the satisfaction of the agency and the performance of all work set forth in the specifications.

   As stated in IFB WN 102224, page 33, Cost Proposal Form: Total Annual Estimated Cost of Repair Services Labor: The Rates per Hour provided by the Bidder are to include the cost of furnishing said services, **travel time**, **mileage**, miscellaneous materials, equipment,

   For additional information on prevailing wages, contractors may contact the Department of Labor. https://dol.ny.gov/public-work-and-prevailing-wage

5. **Question:** Does travel time apply to scheduled inspections?

Answer: As stated in IFB WN 102224, page 33, Cost Proposal Form: Total Annual Estimated Cost of **Inspections** with Preventative Maintenance: All Parts and Labor, **travel time**, **mileage**, and all other ancillary costs are included in the cost of this service.

6. **Question**: Please provide the number of expected unit replacements per location.

   Answer: Not every location will require a replacement. Locations may only require preventative maintenance and/or repair service. As stated in IFB WN 102224, page 21, I. Services Required, A. Equipment, 2. Some pieces of equipment will age out of service and some new equipment purchases will be made during the contract term. OPWDD predicts that the overall total pieces of Ceiling Track Equipment shall remain close to the original amount listed. Additionally, as stated on page 21, I. Services Required, A. Equipment, 3. OPWDD estimates eight (8) existing Ceiling Track units will be replaced annually. Please see IFB WN 102224, pages 20-25, Qualifications & Scope of Work for details.

7. **Question**: Are both ceiling tracks and tubs part of the Scope of Work?

   Answer: Yes, both ceiling tracks and therapeutic tubs are included in the Scope of Work. Please see IFB WN 102224, pages 20-25, Qualifications & Scope of Work for details.

8. **Question**: Can shipping and handling expenses be included in the cost basis prior to the parts mark up of 20%?

   Answer: The Annual Estimated Parts Cost has already been provided for each lot. As stated in IFB WN 102224, page 33, Cost Proposal Form, Total Annual Estimated Cost of Repair Service Parts with Mark Up Cost: The Annual Estimated Parts Cost and Total Annual Estimated Cost of Repair Service Parts Prior to Mark Up are only estimates and not guaranteed.

Respectfully,

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